

**SHIPPING DECLARATION
IMPORTANT NOTICE**

1. Enter all names as per Photo ID (National ID/DL-Initials is sufficient for Customs)
 2. Enter a Valid contact number and email address
 3. Write in block letters
 4. Excessive Weight Load results in additional payment for palletizing/ bottom load or being last load.
- PLEASE NOTE:**
If above is not followed, your goods may not be handled in a timely manner.

69 Overseas Drive, Noble Park North Vic 3174
Tel: +61 3 9703 2255 Fax: +61 3 9790 0677



45, Adrian Road, Campbellfield VIC 3061
Tel: +61 3 9357 7228 Fax: +61 3 9357 7229
1300 - 1 - TRANSCO
info@transcointernational.com.au

1. Please ensure the packages are secured, nailed and taped properly.
2. Please write sender and receiver names (as per in Passport/ National Identity Card), and address very clearly on the packages.
3. Place the packages where pickup truck has clear access. Do not leave packages where it's not reachable.
4. Call Transco and advise that the goods are ready for collection, and arrange a collection date, Prior to shipment cut-off.
5. Please have payment ready at the time of collection, to avoid delays.
6. Transco will take every care to dispatch your goods safely, but will not be liable for any loss, damage or delay in transit unless customer requests Marine Insurance cover, without which claims will not be accepted.
7. Most Customs offices close for lunch from 12.30 to 2.30 PM. Please avoid going for clearance during this time.
8. Any Destination Customs Duty and or Demerge is payable by the receiver

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SHIPPER / SENDER

Last Name _____
 Given Name _____
 Address: _____

 Mobile: _____ Home: _____
 Email: _____

CONSIGNEE / RECEIVER

Last Name _____
 Given Name _____
 Address: _____

 Mobile: _____ Home: _____
 Email: _____

Port of Loading	Port of Discharge
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MARKS & NO'S	PACKAGES		DESCRIPTION OF ITEMS (Declare all contents)	WEIGHT KGS	MEASUREMENT CBM	VALUE	OFFICE USE
	NO	TYPE					
TOTAL			TOTAL				

Standard Package Sizes/Type 1½CBM 1 CBM ½ CBM ¼ CBM Tea Chest Gift Box Other _____

OFFICE USE ONLY

FREIGHT	PICKUP	D to D S to S	DISCOUNT/ COMMISSION	TOTAL DUE TO TRANSCO
◯	+	◯	-	◯

BL No _____ Receipt No _____

Collection Centre _____

REMARKS

- Do you want your goods to be insured? Y N
If Yes please contact our office for further information.
- Do you want us to arrange door delivery / station delivery at destination Yes (additional charges apply)
- I declare that, firearms, dangerous goods, chemicals or any prohibited items are not in the contents

NAME _____ SIGNATURE _____ DATE _____
Name and Signature of Declarant

Ps. If it is not marked then it will be taken as not applicable

Transco International Pvt Ltd
 We love to deliver

Transco Head Office : 45 Adrian Road, Campbellfield VIC 3061
 Tel : 61 3 9357 7228 Fax: 61 3 9357 7229
 1300 - 1 - TRANSCO
 info@transcointernational.com.au

BL No:..... Ref No: **R**

Date:

Received AUD _____ for _____ Package/s

***Please Quote Given Reference No regarding your packages**